

KENTUCKY BOARD OF LICENSURE FOR MARRIAGE AND FAMILY THERAPISTS
MEETING MINUTES
October 26, 2017

A meeting of the Kentucky Board of Licensure for Marriage and Family Therapists was held at the Department of Professional Licensing located at 911 Leawood Drive, Frankfort, KY 40601 on October 26, 2017.

MEMBERS PRESENT

Mary Badami, Chair
Jetona Milby
Shawn Oak
Jane Prouty
Karen L. Westbrooks, Vice Chair
Mary Ellen Yates

DEPARTMENT OF PROFESSIONAL LICENSING

Robin Vick, Administrator Section Supervisor
Lucie Duvall, Board Administrator

OTHERS

Quincy Ward, Office of Legal Services

CALL TO ORDER

Mary Badami, Chair, called the meeting to order at 12:54 p.m.

MINUTES

A motion was made by Mary Ellen Yates to approve the minutes of the September 21, 2017 meeting, as amended. Motion, seconded by Shawn Oak, carried.

MONTHLY FINANCIAL REPORT

The financial statement for the month ending September 30, 2017 was presented to the Board for review. No further action as required.

LEGAL COUNSEL

No report.

LICENSURE STATUS REPORT

A Licensure Status Report dated October 25, 2017 was presented to the Board for review. The report showed there are currently 548 active licensed Marriage and Family Therapists along with 144 active licensed Marriage and Family Therapy Associates. No further action was required.

NEW BUSINESS

The Board reviewed correspondence from Charlotte Stapley. After review and discussion, a motion was made by Mr. Oaks to have legal counsel and the Board Chair draft a letter to Ms. Stapley advising her to apply for an MFT license and submit all information on her supervision for review. Motion, seconded by Karen Westbrooks, carried.

The Board reviewed correspondence from Morgan Ash, LCSW, MFTA regarding supervision hours for renewal. After review and discussion, the Board Chair agreed to draft a letter in response with her options. No further action was required.

The Board reviewed correspondence from Nicole Garrett regarding renewal of her Board approved supervision status. The Board stated the renewal of a licensee's supervision status would now be completed online with their renewal. No further action was required.

Ms. Badami reported to the Board on the AMFTRB's annual meeting. No further action was required.

The Board discussed the KAMFT Conference scheduled for February 16, 2018. A motion was made by Jane Prouty to approve sending representatives to the KAMFT conference to present 1 hour of KY law and 1 hour of KY supervision. Motion, seconded by Ms. Yates, carried.

The Board discussed the December 2017 meeting date. A motion was made by Ms. Westbrooks to cancel the December 21, 2017 regularly scheduled meeting and schedule a special meeting for December 14, 2017. Motion, seconded by Mr. Oak carried.

OLD BUSINESS

The Board tabled discussion on Board member reports/tasks and ongoing Board organization.

The Board tabled discussion on AMFTRB, teletherapy and reciprocity guideline.

APPLICATIONS COMMITTEE

The Board reviewed an online renewal for Linda Clark, MFT. After review and discussion, a motion was made by Mr. Oak for Ms. Clark to upload 3 hours of Board approved ethics and pay the late fee within the grace period. Motion, seconded by Ms. Westbrooks, carried. The Board chair agreed to draft a letter in response to Ms. Clark.

The Board reviewed Ashley Hicks White request to be a Board approved supervisor. A motion was made by Ms. Yates to approve Ashley Hicks White as a Board approved supervisor. Motion, seconded by Mr. Oak, carried.

The Board reviewed a renewal for Elizabeth Davis, MFT. A motion was made by Ms. Westbrooks to refund Ms. Davis the money submitted for renewal and have her go to the Board's website and renew online. Motion, seconded by Mr. Oak, carried.

The Board reviewed an online renewal for Robert Giltner, MFTA. A motion was made by Jetona Milby for Mr. Giltner to cease and desist practice as an MFTA, reapply for a permit, and submit a new plan for supervision. Motion, seconded by Ms. Westbrooks, carried.

The Board reviewed an email from Haley Stegner. After review and discussion, the Board agreed Ms. Stegner must apply for an MFTA license before they can offer advise whether she meets the requirements for licensure. No further action was required.

A motion was made by Ms. Yates to approve all applications, renewals, audits, inactive requests and CE provider applications as reviewed by the applications committee. The motion, seconded by Mr. Oak, carried.

A motion was made by Ms. Prouty to approve the ratifications of applications, renewals, audits and CE provider applications reviewed and issued following the last meeting and prior to this meeting. The motion, seconded by Ms. Westbrooks, carried.

COMPLAINT COMMITTEE

2016-01 Ongoing

2017-02 The Board reviewed the complaint. After review and discussion, a motion was made by Mr. Oak to dismiss the complaint. Motion, seconded by Ms. Yates, carried.

NEXT MEETING

The next regular scheduled meeting of the Board has been scheduled for November 16, 2017 at 12:30 p.m. with the application committee beginning at 8:30 a.m. and the complaint committee beginning at 11:00 a.m.

TRAVEL AND PER DIEM

Ms. Yates made a motion to approve the travel and per diem for members attending today's meeting. The motion, seconded by Mr. Oak, carried.

ADJOURN

Ms. Westbrook made a motion to adjourn at 3:50 p.m., having no further items of discussion. The motion, seconded by Mr. Oak, carried.



Mary Badami, Chair